St Edward's Catholic Primary School Prevent Duty Risk Assessment & Action Plan 2021/2022

	Prevent Vulnerability/Risk Area	Action taken/already in place to mitigate/address risk	Action Plan	By Who By When
1	**Leadership** Do the following people have a good understanding of their own and institutional responsibilities in relation to the "Prevent Duty"? ■ Governing Body ■ SLT ■ Staff ■ Early Help and Safeguarding team	Staff and Governors have all received the annual WRAP training from Education Space. The Safeguarding Policy includes a section on the Prevent Strategy and this has been shared with staff and a copy is on the school website. DSL and deputy DSLs seek advice from the Local Authority and Early Help Team regularly.	Training for stakeholders will be updated regularly – at least twice a year.	DSL/Deputies Local Authority Education Space
2	**Partnership** Is there active engagement from the institution's Governors, SMT, managers and leaders? Does the institution have an identified single point of contact (SPOC) in relation to Prevent? Does the institution engage with the Local Authority Police Prevent Leads and engage with local Prevent Boards/Steering Groups at Strategic and Operational level?	Senior Managers are involved in training for the Prevent Strategy and SLT have worked with children to create presentations about radicalisation extending their knowledge and informing younger children. Governors organise and attend their own training for Prevent and agree the safeguarding policy which informs on the school's approach. The DSL (Ms S Naz) is the identified single point of contact in relation to Prevent. The DSL liaises with the LA and local police to keep informed of the local context with regards to radicalisation.	To work with schools in our MAT and governors to have designated people who will be responsible for providing guidelines and developing training needs for staff.	DSL/Deputies Local Authority Education Space Governing Body

3	**Staff Training** Do all leaders and teachers have sufficient knowledge and confidence to: 1) exemplify British Values in their management, teaching and through general behaviours in the institution 2) understand the factors that make people vulnerable to being drawn into terrorism and to challenge extremist ideas which are used by terrorist groups and can purport to legitimise terrorism 3) have sufficient training to be able to recognise this vulnerability and be aware of what action to take in response	All staff have received the annual WRAP training and are aware of issues with radicalisation nationally and at a local level. This includes looking at the 'push' and 'pull' factors that can make some individuals vulnerable than others. Having knowledge of this allows staff to look for the signs that a child may be at risk and what process they need to follow to ensure the appropriate support and safeguarding procedures are put in place. British Values is taught in several aspects of the curriculum and educates children about moral values as well as acceptance of diversity.	Future activities that will further ingrain promotion of British Values include visits to places of worship, houses of parliament, local government venues and inviting visitors to come and speak with children about their role in society and the local community. Future training or awareness of extremism related issues, including WRAP.	School Leadership Team Education Space Governing Body
4	**Welfare and pastoral support** 1) Are there adequate arrangements and resources in place provide pastoral care and support as required by the institution? 2) Does the institution have chaplaincy provision or is this support signposted locally or brought in? 3) Are their adequate monitoring arrangements to ensure that this support is effective and supports the Schools welfare and equality policies? 4) Does the chaplaincy support reflect the student demographic and need?	The school's pastoral care is provided as part of the curriculum but is also embedded into all aspects of school life. The school follows the RE scheme of work provided by the Diocese which focuses on developing children's social, moral, spiritual and cultural awareness. The school also chooses Year 6 children who form part of a chaplaincy team and they are the role models for good behaviour and attitudes. The school also has a team of Mini Vinnies who work together with teachers and the local community.	To continue developing the school's pastoral care for staff and pupils. To continue to monitor arrangements that are in place to support staff and pupils.	SLT and RE coordinator

5	**Speakers and Events**			SLT
	1) Is there an effective policy/framework for managing speaker requests?	The safeguarding policy outlines the contacts that are available for the school to invite key speakers in. These are mainly linked to the local authority and local educational institutes. Before inviting speakers in all checks are made to ensure validity of people coming into school. School ensures that views of speaker are in line with national guidance and law and will not in any way cause conflict in children's minds or cause them to believe in views that are damaging for themselves or others.		Office staff Class teachers Subject leaders Safeguarding lead
	2) Is it well communicated to staff/students and complied with?	All staff and parents have access to policies. Copies of policies are put on the school website. All members of the school community are made aware of unwelcome speakers and this is clearly stated in policies.		
	3) Is there a policy/framework for managing on campus events i.e. charity events?	All charitable events are conducted in line with school policy and the Catholic ethos of the school. Advice is sought from the Diocese to ensure all organisations are valid and adhere to government guidelines.		
	4) Are off site events which are supported, endorsed, funded or organised through the school subject to policy/framework?	All school events whether internal or external are organised in line with school policies and risk assessments are carried out so that no threat or danger exists to staff, pupils or parents.		

6	**Safety Online**			SLT Computing Lead Safeguarding Lead
	1) Does the institution have a policy relating to the use of IT and does it contain a specific reference and inclusion of the Prevent Duty?	Yes, policies are in place for use of the internet including social media for parents, pupils and staff and particularly mentions the Prevent Duty.		
	2) Does the school employ filtering/firewall systems to prevent staff/students/visitors from accessing extremist websites and material?	Yes, these are in place in line with our school policy and advice form the Computing Team.		
	3) Does this also include the use of using their own devices via Wi-Fi?	Yes – agreements are in place for staff, pupils and parents.		
	4) Does the system alert to serious and/or repeated breaches or attempted breaches of the policy?	Staff will inform the safeguarding/Computing Lead of any breaches in policy. The firewall system does not allow access to unsuitable websites.		
	5) Is there a policy in place for students and staff using IT equipment to research terrorism and counter terrorism in the course of their learning?	Yes – the policy states that certain areas will need to be researches as part of the children's learning or for the purpose of staff training.		
7	**Prayer and Faith Facilities** 1) Does the school have prayer facilities? 2) Are there good governance and management procedures in place in respect of activities and space in these facilities?	As a faith school there are dedicated places for prayer and worship for staff and children. Any worship that the children partake in is always supervised by adults both inside and outside the classroom. The school ensures that all materials/resources provided in these places are appropriate and do not provide children any inappropriate content.		SLT RE Lead Teachers Support staff

8	**Premises Security**			SLT Office staff Site supervisor Safeguarding lead
	1) Are there effective arrangements in place to manage access to the campus by visitors and non-students/staff? 2) Is there a policy regarding the wearing of ID on campus? Is it enforced?	Visitors access the building from the front gate into reception where all ID checks are carried out including DBS checking. All visitors are given a visitors booklet with information on safeguarding and are escorted to their place of meeting or around the building.		
	3) Are dangerous substances kept and stored on site? 4) Is there a policy in place to manage the storage, transport, handling and audit of such substances?	The only dangerous substances on site are cleaning products and salt that is used if the playground floor and entrances are icy. These are kept in a secure place that is locked and a hazardous materials sign is put outside the locked cupboard.		
	5) Is there a policy covering the distribution (including electronic) of leaflets or other publicising material?	Any material (paper based or electronic) that is shared with staff, parents or pupils is monitored carefully to ensure no inappropriate content is distributed.		
	6) Does the school intervene where off campus activities are identified or are likely to impact upon staff and/or students i.e. leafleting, protest etc?	A full risk assessment is carried out before any visits that are organised and if a concern arises during an off site activity the members of staff will ensure that children are not exposed to this. Staff can seek advice from senior members of staff – one SLT member always accompanies classes on a school visit. If children or adults have been exposed to any dangerous materials when offsite then this will be followed up with parents/staff on return to school.		
	7) Is there a policy which covers letting of premises?	The school is not used for letting purposes.		

9	**Safeguarding** 1) Is protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies? 2) Do Safeguarding and welfare staff receive additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism? 3) Does the school utilise Channel as a support mechanism in cases of radicalisation and extremism?	Yes – these areas are specifically mentioned in all relevant policies. Yes – all staff are provided with updates and training on what to do if they suspect that a child or adult may be involved or is at risk of becoming involved in radicalisation and extremism. Yes – this was also included in our annual training for all staff with the Local Authority's WRAP training.		DSL/Deputy DSLs SLT Education Space
10	**Communications** 1) Is the Local Authority Prevent Lead and their role widely known across the school? 2) Are staff made aware of the Prevent Duty, current risks and appropriate activities in this area? 3) Are there information sharing protocols in place to facilitate information sharing with Prevent partners? 4) Are Prevent statistics (number of concerns voiced to the prevent team, referrals, staff trained on prevent, etc) included in safeguarding briefings to governors?	Yes – this information is given to staff at the start of the academic year and is in the school policy. Any changes in contact details are made when needed. As part of the WRAP training staff are trained on the local context so that they are aware of the level of risk of the surrounding areas where they work and live. The school regularly liaises with Children's Services within the local authority and is part of the Operation Encompass initiative. Governors are provided with regular updates on safeguarding referrals during termly governing body meetings.		Education Space SLT Safeguarding Lead

11	**Incident Management** 1) Does the school have a critical incident management plan which is capable of dealing terrorist related issues? 2) Is a suitably trained and informed person identified to lead on the response to such an incident? 3) Does the Communications/Media dep't understand the nature of such an incident and the response that may be required? 4) Does the school have effective arrangements in place to identify and respond to tensions on or off site which might impact upon staff, student and/or public safety? 5) Are effective arrangements in place to ensure that staff and students are appraised of tensions and provide advice where appropriate?	Yes – the head teacher would lead the school in the event of a terrorist related incident in line with the evacuation plan that is in place. The Senior Leadership Team would deal with any communications with the media or the response that would be required. A thorough risk assessment is carried out before any event that is off site. In the event of a terrorist attack the school would follow advice from the police and the transport services. The school would be in constant contact with staff outside of the school. The school will be keeping parents up to date too. Staff, pupils and parents will be supported appropriately.		Head Teacher SLT Safeguarding Lead LA Police Emergency services
12	**Subcontracted Provision** 1) Does awareness training extend to sub-contracted provision?	All external providers that work in the school have their own training provided by their place of employment. They are all inducted and briefed when they arrive in school so that they are aware of safeguarding procedures, fire alarms, lock down events or evacuation procedures.		SLT Office staff External Advisers

13	**Freedom of Expression**
	
	  1) Does the institution have a Freedom of Speech/Expression policy?
	
	  2) Does this policy recognise and incorporate the risks associated with radicalisation and extremism?
	
	  3) Is the need to protect vulnerable individuals covered within this policy?
		This forms part of the equalities policy but is not in the form of a statement.
		
		Need to ensure that whilst promoting the freedom of speech children and staff understand that this does not mean creating hate comments or inciting discrimination or promoting views on radicalisation/extremism.
			This needs to be completed and distributed to staff.	DSL
				Deputy Safeguarding Leads
				SLT

14	**Are there Whistleblowing and Complaints Policies?**	These policies are updated annually or when the need arises and all staff have access to them on the school system and the school website.		Governors SLT DSL Deputy Safeguarding Leads